

REGISTRATION FORM

NAME (Exactly as it appears on your passport)			
First:	Middle:		
Last:	<u> </u>		
ADDRESS			
Street:		Apt. #:	
City:	State:		Zip:
Email:	Phone:		Home Mobile
Birthdate (M/D/Year):	Place of birth:		
Passport #:	Expiration Date (M/D/Year):		
HOTEL INFORMATION			
Room Choice: ☐ Single ☐ Twin	☐ Matrimonial	☐ Tri	ple
Roommate Name(s):			
OTHER INFORMATION (If applicable)			
Dietary Restrictions:			
AAdvantage Membership #:			
SIGNATURE & ACCEPTANCE OF TERMS			
☐ I have read all of the terms and conditions and, v	with this enclosed	l deposit, acc	ept and agree to them.
☐ Enclosed is a \$500 deposit for pers	ons totaling \$		
Signature:		Date:	

Please make checks payable to Immaculate Conception and return with this form to:

Immaculate Conception Parish, 414 E North Broadway, Columbus, OH 43214

TERMS & CONDITIONS

<u>Reservations</u>: Deposit required at the time of booking is *\$500 per person*. Balance is due 60 days prior to departure.

<u>Air Schedule & Transfers</u>: Your transfers are included only if you purchase the Air & Land as a package; otherwise you are responsible for your own transfers. Air allowance will be made for those choosing not to use our air arrangements. The agency has complete control over the choice of airlines used and will do their best to book you the most convenient flight schedule.

<u>Rates</u>: Brochure rates are based on applicable exchange rates as of September 2019 and if the rates fluctuate we will invoice participants accordingly. Also, the tour price is based on a minimum of 30 participants.

<u>Insurance</u>: The agency <u>strongly recommends</u> purchasing insurance against cancellations, trip interruption, luggage loss or damage, personal injury or hospitalization. By accepting to join the tour without insurance, clients hold the agency completely harmless of any conditions that will result in cancellation, interruption, or injury.

Travel Documents: A valid passport is required.

<u>Unused Services</u>: There will be NO REFUND for any unused portions of the program and it is understood that refunds will not be made to passengers who miss on any part of the tour for any cause whatsoever.

<u>Itinerary</u>: Although the agency and its agents and representatives will make every effort to adhere to the printed program and itinerary, on rare occasions it may be necessary to adjust arrangements due to unforeseen circumstances beyond our control (weather, airline schedule change, hotel requisitions, political disturbances, or transportation mechanical problems). Should such adjustment be necessary, substitution will be made to the best of our abilities and no refund will be made. Any additional costs necessitated by such changes are the full responsibility of the passenger.

<u>Final Documents</u>: Final documents, including airline tickets, local contact information, and final reminders will be sent to Fr. Matt Hoover between 2 to 3 weeks prior to date of departure.

<u>Cancellation and Refunds</u>: Cancellations must be received in writing and will be processed according to the date the written notice is received. Although a verbal cancellation is appreciated, it will not be accepted as final notice. Money will be refunded minus the cancellation fees as follows:

Up to 100 days prior to departure: \$250.00 99-75 days prior to departure: \$500.00 74-60 days prior to departure: \$750.00

59-30 days prior to departure: 50% of total land cost

29-0 days prior to departure: NO REFUND

Travel Agency Contact: Lory Mondaini Via della Ficoraccia, 14 00060 Formello, Italy

Tel/Fax: (06) 90.14.61.84 Cell: 333.27.30.700 Email: lorymondaini@virgilio.it