

In 2015, Immaculate Conception Parish embarked on a strategic planning process to identify space needs and potential renovations. An analysis of needs and existing spaces was conducted to provide recommendations for more effective and efficient use of space.

Five focus areas were determined:

CHURCH	PARISH KITCHEN	MEETING SPACE FOR PARISH	PARISH ADMIN SPACE	PARISH SCHOOL NEEDS
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CHURCH: There is an ongoing list of church maintenance and repair (i.e., plaster, leaks). The interior walls need to be refaced. Decorative painting and the addition of sacred art are also being considered.

PARISH KITCHEN: There is a need in the parish for a full kitchen to host a number of events including the spaghetti dinner, fish fry, pancake breakfast, etc. The existing school kitchen and the warming kitchen in Marian Hall are inadequate for the evolving parish and school needs.

MEETING SPACE FOR PARISH: There is a wide variety of parish activities requiring a variety of spaces. Several IC groups meet regularly. Additionally, there are several special events that take place throughout the year. The majority of meeting space needs will be accommodated within the new Parish Administration Space. Meetings and events for groups larger than 20 may need to be accommodated outside of the Parish Administrative Offices.

PARISH ADMINISTRATION SPACE: An immediate need is to separate the rectory from the parish administration offices. Currently, there is little to no privacy within the administrative space. The Business Manager's Office serves as a pass-through to Father Hoover's office. Additionally, the rectory kitchen and dining room are used by parish administration for meeting space and a lunch area.

A number of meetings are held with small (6 people), medium (10 people), and large groups (20 people). Additionally, Father needs to be able to hold confidential meetings with 2-3 people, ideally in his office.

PARISH SCHOOL NEEDS: There are a number of school needs, both large and small in scope. Some initial meetings have been held with school administrators and staff to discuss space needs. A more intensive process needs to take place to determine feasibility, priorities, phasing, and possible alternatives. There are three key components to the needs identified: student learning areas, teacher/staff space, and maintenance and repair.

STRATEGIC PLANNING PROCESS: THE NEXT 100 YEARS

RECOMMENDATION 1: Renovate church

- Necessary Repairs
- Decorative Painting
- Sacred Art

RECOMMENDATION 2: Expand Marian Hall kitchen to a full kitchen to be used for multiple Parish and school functions

- Parish functions (Spaghetti Dinner, Fish Fry, Pancake Breakfast, etc.)
- School functions (lunch, large group events)
- Large meetings

Renovation

- Expand existing kitchen to a full-service kitchen
- Install a wall system to enable Marian Hall to be divided to accommodate varying meeting needs.
- Replace carpet with a hard, easy-to-clean surface.
- Maintain “specialness” of space for more formal events.
- Convert existing school kitchen to additional student restrooms/changing area.

RECOMMENDATION 3: Reconfigure the Children’s Center to the Parish Administrative Space & Meeting Space for parish groups

- Staff Offices
- Meeting Space
- Eucharistic Adoration
- Bereavement Luncheons
- Handicapped Accessibility

Renovation

- Renovation of spaces to accommodate parish offices, a variety of conference rooms (for small, medium and large groups), a warming kitchen, storage spaces, and a reception area.

Relocate the Children’s Center activities.

- PSR Religious Education
- Before & After School Care
- Wee Care Nursery
- Sunday Preschool
- Vacation Bible School
- Storage

STRATEGIC PLANNING PROCESS: THE NEXT 100 YEARS

RECOMMENDATION 4: Return to the Rectory to its original use as a Rectory

- Pastor's Residence
- Residence for Visiting & Retired Clergy
- Handicapped Accessibility

Renovation

- Return office spaces to residential spaces.

SCHOOL NEEDS

RECOMMENDATION 1: Remodel lower level restrooms

RECOMMENDATION 2: Provide dedicated spaces for Music and Spanish

- Currently, there is no dedicated space for Music and Spanish classes. Explore opportunities to provide space for these programs.

RECOMMENDATION 3: Reconfigure use of science and technology area to better address student needs

- There are plenty of opportunities to better utilize class/storage on the middle floor.

RECOMMENDATION 4: Provide teacher's lounge

- Previous teacher's lounge has been returned to classroom space

STRATEGIC PLANNING PROCESS: THE NEXT 100 YEARS

ADDITIONAL SCHOOL NEEDS

- ***Jungle Gym/green space for use at recess.***
- ***Consider the addition of preschool.***
Offering preschool may provide a feeder to establish a more stable population in grades K-8
- ***Explore alternative ways to provide space for more books due to current library constraints.***
The current library has limited areas for bookshelves due to non-weight bearing walls.
Explore ways to reconfigure current space or look at alternative ways to house books.
- ***Upgrade PA System (safety and security).***
- ***Provide staff restroom on 2nd or 3rd floor.***

CAMPUS CONSIDERATIONS

Oakland Park House

- Explore possibility of repurposing for parish use and activities
- Use garage for school/parish storage (at least in the short-term)

Traffic Control and Parking

For more information please contact the 100-Year Strategic Planning Committee at ic100yearplan@gmail.com, or committee members Cindy Colucy, John Fields, Christine Demko, Barb Fortkamp, and Kevin Kobbeman.

The following recommendations are a series of modifications and additions to the Parish facilities. It is important to recognize that some of these recommendations may never take place. What these recommendations do provide are a master plan and a solid blueprint for growth. It is not possible to anticipate the exact timing of any portion of this plan but it is our goal to present these as a possible course of action for the parish in the future.

